**Call for Proposals for Science Student Equity Diversity and Inclusion (EDI) Funds**

As part of the Student Diversity Initiative at UBC Science (SDI@Science), the Equity & Inclusion Office (EIO) has generously provided one-time funds to support student equity, diversity, and inclusion (EDI) activities in UBC Science. The funds are managed by the Science Centre for Learning and Teaching (Skylight).

The funds will be used to support proposals aiming to bring people together for the exchange of ideas and best practices in teaching and learning, and to build capacity addressing student EDI issues in UBC Science through the planning and delivery of events and hosting speakers. Events may include workshops, panels, and symposiums, and speakers may be invited as part of departmental seminar series.

**General Information and Instructions**

* All current members of UBC Science (students, staff, faculty) are eligible to apply.
* Maximum one-page, single space, 12 font size proposal must be submitted via email to skylight@science.ubc.ca. For proposal details, please see the next page.
* Up to $500 for speakers and $1,000 for events are available, per application.
* For faculty- and staff-initiated proposals, a matching funds commitment, of equal or lesser value, from your home department or program is required. Matching funds may be in-kind contributions. For student-initiated proposals, a matching fund is optional.
* Applications are open on a first come, first served rolling basis until the funds are depleted.
* Applications are adjudicated by a small committee with members drawn from the UBC Science Dean’s Office, EIO, Skylight, and UBC Science students.
* Upon the completion of their events, successful applicants are asked to provide a one-page report, in a form that can be shared publicly. The report should include:
* Title of your project, name(s) of PI(s) and their department(s)
* A short narrative of how your event was successful
* The number of people impacted
* Documentation of the activity in the form of photos or videos with participants consent (example: photo of the invited speaker).

For more information, please contact skylight@science.ubc.ca.

**Proposal Application Form**

*Please limit your application to one page.*

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| Name(s) of applicant(s): |  |
| Email(s) of applicant(s): |  |
| Role of applicant(s) at UBC Science (e.g. student, staff, faculty) |  |
| Name of department: |  |
| Title of event: |  |
| Amount of funds requested:  |  |
| If the applicant(s) are staff or faculty, what is the source and nature of matching funds: |  |
| What is being planned:  |  |
| How your activity will improve EDI in UBC Science: |  |
| How students were involved in developing your proposal: |  |
| How your activity will benefit UBC students: |  |